



Alberni Valley Community Forest

Harvest of Standing Timber Request for Proposal #2013-7 BLOCKS B11 AND B12 – BOOKHOUT CREEK

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Alberni Valley Community Forest Corporation

7500 Airport Road, Port Alberni, BC, V9Y 8Y9, manager@communityforest.ca Phone: 731-7377

Request for Proposal #2013-7 Harvest of Standing Timber

The Alberni Valley Community Forest Corporation (AVCFC) is the corporate entity entrusted to operate the Alberni Valley Community Forest. The Licence Holder is the City of Port Alberni. The AVCFC is administered by a local Board of Directors and managed by a local Contract Manager.

The AVCFC is seeking bid proposals from B.C. entities interested in purchasing standing timber from the Community Forest Lands. The AVCFC and its Board has a mandate to manage this tenure in a way that is both economically sustainable and provides positive benefits to the community. These benefits include water quality, recreation, local employment, local use of forest products and non timber forests products while maintaining a high level of forest stewardship including high utilization and low levels of waste post harvest.

The AVCFC is requesting interested parties to present bid proposals to harvest approximately **13,216 m³** of wood **by November 15, 2013**. There will be no extensions to the contract due to Cut Control considerations. Please see the attached Information Package for specifications.

Your bid proposal should include the following:

1. Expected destination or customers for the logs produced.
2. Access to, or relationships with, competent and experienced BC Safe Certified logging contractors.
3. Bid price per cubic meter.
4. The expertise and benefits your company can provide to ensure the maximum financial benefit to the AVCFC while ensuring its mandates are met.
5. Methods and assurances on how your company could meet the goals of the AVCFC regarding:
 - high levels of local employment
 - maximum utilization of wood within Port Alberni, on Vancouver Island and within B.C.
6. Any other information you wish to provide, i.e. references etc.

The Manager of the AVCFC, Shawn Flynn, R.P.F., will be happy to discuss your bid proposal, answer any questions or provide clarification if required. Shawn can be reached by email at manager@communityforest.ca or by phoning (250) 731-7377.

We encourage you to present your bid proposal via email (manager@communityforest.ca) so that the Board of the AVCFC can evaluate it. Please visit the AVCFC website at www.communityforest.ca for more information. Please submit your bid proposal using the **Bid Proposal Tender Offer Form by May 31, 2013 at @ 16:00 hours (4:00pm).**

The AVCFC makes no commitments as a result of this Request for Proposal and may, as a result of submissions received, accept or reject a proposal at their sole discretion. Based on the proposals received, the AVCFC may issue a timber sale agreement for volumes in addition to the amount in this proposal.



REQUEST FOR PROPOSAL 2013-7 SPECIFICS

Blocks B11 and B12 – Sproat FDU

1. **Harvesting:**

Approximately 13,216m³ of second growth (approximately Douglas-fir 80%, western hemlock 9%, maple and red alder 8%, western red cedar 3%).

These blocks include clearcut with retention treatment unit of 25.2ha, commercial thinning treatment units of 6.4ha and road right-of-way of 3.6ha (R/W wood at roadside). See the Engineering Report for more detail.

Harvest volume is approximately 13,216m³.

The block is designed as ground based.

Unbucked, piled right-of-way wood will be processed under this contract and paid at the bid rates. Roads are currently being built to access B11/B12. Expected completion date is May 31, 2013.

The contractor will be responsible for road maintenance from Highway 4 to all roads rehabilitated and newly constructed for the duration of the contract.

2. **Completion:**

All harvesting and logging cleanup to be completed by **November 15, 2013**.

Unharvested volume left on site meeting the contracted harvesting specifications will be charged as per the harvesting contract.

3. **Waste and Residue:**

The successful bidder will complete at their costs, waste and residue obligations including undertaking a waste survey to determine:

- a. HBS waste billing and payment (tabular rates – currently approximately \$0.30/m³) to be submitted to the Ministry of Forests, Lands and Natural Resource Operations, and
- b. Waste payments for contract purposes. If awarded as part of this bid, the contract will allow for:
 - 1% waste and trim at sort at 0\$/m³
 - 20m³/ha waste and residue at blocks (roadside and dispersed) at 0\$/m³.
 - All other waste wood (excluding X grade and lower) payable at \$/m³ bid amount.

4. **Tendered Bid:**

Your bid per cubic meter shall be for all scaled volume, all coniferous species, all grades U and better, 10cm top and greater diameter. Trucked and scaled volume all species U, X and Y scaled as PULP grade payable at \$5/m³. All grades of trucked and scaled deciduous also payable at \$5/m³. Your bid is to include all HBS stumpage that is due to the Ministry of Forests, Lands and Natural Resource Operations at the tabular rates.

NOTE: RE: CLAUSES 4 AND 5 ABOVE

Waste and residue allows 20m³/ha at no pay. Above this level, the total \$/m³ bid amount applies to all waste U grade and better.

If U grade wood (along with X and Y) are removed from the block, trucked and scaled, they will incur a \$5/m³ payment if sorted and sold as pulp. These clauses are an attempt to stimulate greater utilization of U grade (along with X and Y grade) as pulp and better logs. The \$5/m³ rate for trucked and scaled deciduous logs is also included to stimulate higher utilization.

5. Bid Deposit:

The AVCFC will require a deposit in the sum of **\$20,000** for this sale. The amount will be returned upon successful completion of all works. The deposit will be used for payment of works not completed or payments not made by the contractor. The deposit will not be returned if the contractor defaults on the contract.

6. Other Info:

- Road Permit is approved and the road is being built under a separate contract.
- Cutting permit submitted to MOF - approval imminent.



SAFETY HIGHLIGHTS

Alberni Valley Community Forest Cutting Permit #4 Blocks B11 and B12

Recreation and Public Use:

All roads may be used by members of the public to access recreational opportunities. Warning signs must be well placed and visible during operations.

Access Barriers:

Access barriers are required for public safety when and where required.

Highway Access:

Stop signs must be installed at all public road junctions and care must be taken when accessing public roads especially considering vehicles often exceed the speed limit on Highway 4.

Steep Road Grades:

Favorable road grades equal to or greater than 18% exist on some forest road sections, See Road Details in package.



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NOTICE TO BIDDERS

HARVESTING TENDERS

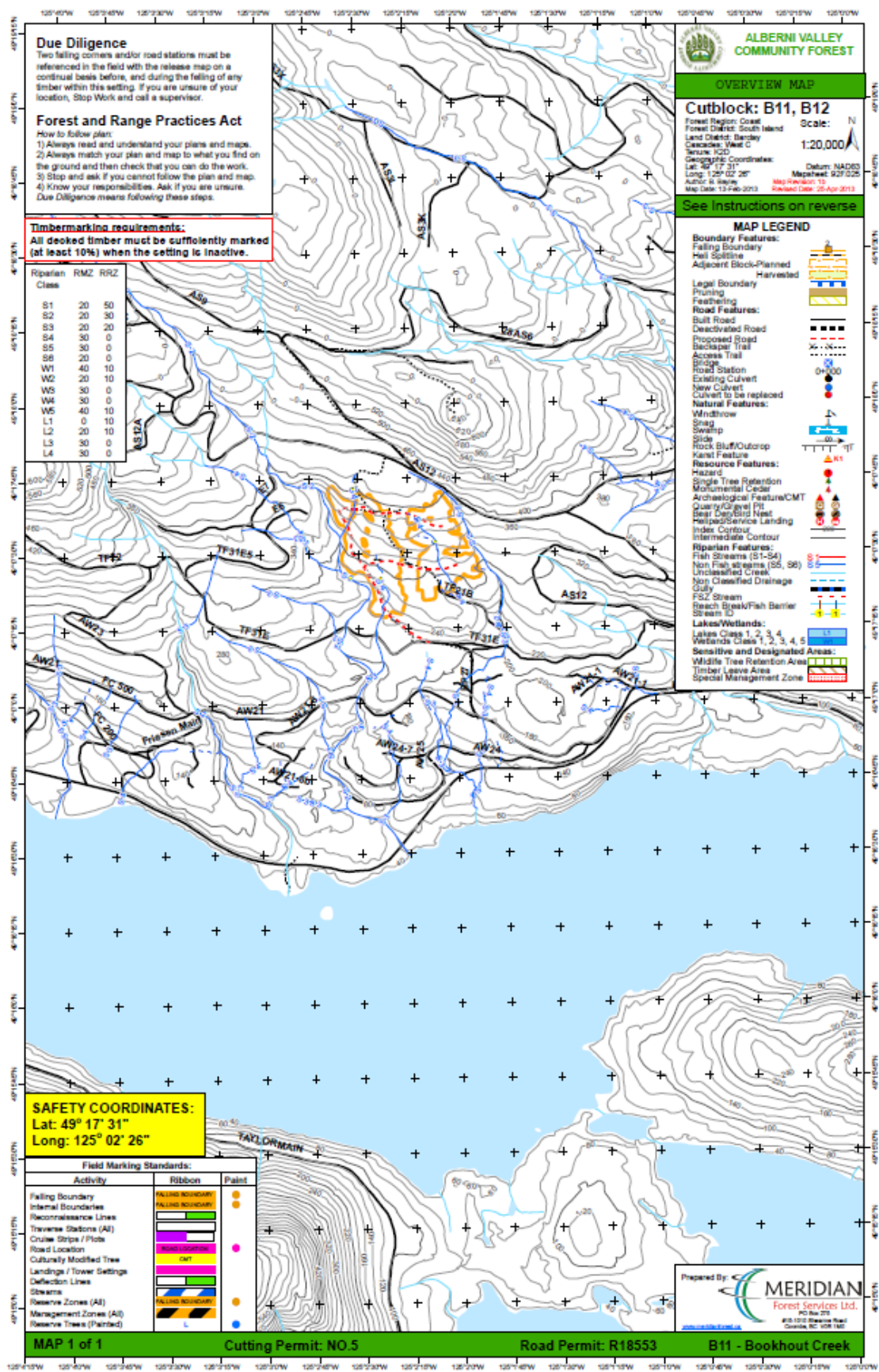
The Alberni Valley Community Forest Corporation (AVCFC) has made some changes to 2013 tender packages.

Please note the following:

1. Tenders and contracts will now include a clause that stipulates contracts are not to be sold, assigned or traded to another party without the approval of the AVCFC.
2. Harvesting contracts will now include deposits. These deposits will be held until the contract is successfully completed or used to fund incomplete work or unpaid balances.
3. Bids are to include payments of all HBS stumpage for primary logging and waste and residue due to the Ministry of Forests, Lands and Natural Resource Operations.
4. Harvesting tenders and contract changes:
Waste allowances have been modified and defined payments for low grade wood (pulp) have been set. These 2 changes are intended to stimulate higher utilization and reduce the bidder's risk.

A clause has been added to tenders allowing bidders to propose methods to achieve higher utilization. These proposals will be evaluated as part of the selection process during tender evaluation.

OVERVIEW MAP





Alberni Valley Community
Forest Corporation

**REQUEST FOR PROPOSAL 2013-7
TENDER OFFER FORM**

(Submit Pages 8, 9 and 10 with your tender)

Contract Name/Project: Harvest of Standing Timber
 Location: Blocks B11 and B12 within Sproat Block (Bookhout Creek Area)
 Deadline for Submissions: 16:00 hours (4:00pm PST), May 31, 2013

Tender Submissions submitted to:

Office: AVCFC Office, 7500 Airport Road Port Alberni, B.C. V9Y 8Y9
 Alberni Valley Regional Airport Terminal Building

FAX: (250)723-1479

EMAIL: manager@communityforest.ca

** If you send your tender by email or fax, please phone (250)731-7377 to confirm it was received.*

NAME OF BIDDER (the bidder): _____

Business Address: _____

Telephone Number: _____ FAX Number: _____

Email Address: _____

WCB #: _____ BCFSC Certification: _____

Identify how you may maximize local employment and support First Nations participation and/or attach your plan:

1. THE UNDERSIGNED BIDDER HAVING FULL KNOWLEDGE AND UNDERSTANDING OF:

- a) the nature and scope of the work described in the Bid Proposal Information Package and the tools and equipment required to complete the services or work (the 'Work');
- b) the contents of all of the bid proposal documents issued by the AVCFC in respect of the Work, including any addenda; and
- c) the locality of the Work and the conditions of the geographical area within which the Work will be carried out (the 'Work Site'), having viewing the Work Site, if required.

2. HEREBY OFFERS TO:

- a) undertake all Work and supply all materials, tools, equipment and labour necessary to perform the Work in strict accordance with the Bid Proposal Documents, the provisions of this tender (the 'Tender'), and at the rates and prices specified in this Tender, which rates and prices include all fees, expenses of any kind, cash allowances, contingencies and applicable taxes (excluding the GST);
- b) sign a contract for the Work to be provided by the AVCFC (the 'Contract');
- c) complete all Work to the satisfaction of the AVCFC in accordance with the Contract, including any schedules, specifications, maps or drawings, which form part of the Contract.
- d) not assign, trade or sell the contract without the approval of the AVCFC.

3. IN ACCORDANCE WITH THE FOLLOWING PROVISIONS:

- a) This ***Tender is irrevocable for 30 days*** following the tender closing date.

If the Bidder revokes this Tender within 30 days following the tender closing date, or fails to execute the Contract within the time period specified in the Contract award letter:

- i. the AVCFC may pursue any remedy available to it at law or in equity.
- b) if this Tender is accepted, the Bidder will provide the AVCFC with any proof of insurance coverage required in the Contract;
- c) the Bidder will ensure that each member of the workforce who will perform the Work in Canada under the contract is either a Canadian citizen, a permanent resident of Canada, or holds a valid employment visa from the Government of Canada;
- d) any attachments to this Tender, including schedules, information on subcontractors, unit prices, timing of work, drawings and specifications are an integral part of this Tender, as if set out at length in the body of this Tender;
- e) the Bidder hereby certifies that:
 - i. the rates and prices in this Tender have been arrived at independent of any other bidder;
 - ii. the rates and prices in this Tender have not been knowingly disclosed by the Bidder, and will not be disclosed by the Bidder prior to contract award, directly or indirectly, to any other bidder or competitor;
 - iii. no attempt has been made, nor will be made, to induce any other person to submit, or not to submit, a tender, for the purpose of restricting competition; and
 - iv. non-compliance with the requirements of this certification will result in the disqualification of this Tender.

Table 1 – Unit Prices for Items of Work

Item #	Description of Work	Rate/m ³
1	To harvest approximately 13,216 ³ of second growth timber.	

Bids must be exclusive of GST.

THIS TENDER has been signed by the Bidder or its duly authorized representatives or officers on the _____ day of _____, 2013

Signature of Bidder or Bidder's Authorized Representative

Print or type name and position of Bidder or Bidders' Authorized Representative.
